TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 5th October 2026 at Tewin Memorial Hall at 7.45pm.

PRESENT:
Cllr K. St Pier (Chairman), Cllr D. Howson, Cllr D. Lloyd, Cllr S.Newton and Cllr J Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Councillor B. Deering.

59. APOLOGIES FOR ABSENCE received from Cllr B. Evans and Cllr K. Lawson

NO PARISHIONERS COMMENTS

60. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 7th September 2026, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

61. NO DECLARATIONS OF INTEREST

62. ELECTION OF VICE CHAIRMAN
Two Councillors put themselves forward for the position of Vice Chairman. Cllr D Howson withdrew after hearing that Cllr K Lawson had also put herself forward. Cllr K Lawson was duly accepted as Vice Chairman.
The Declaration of Acceptance of Office will be completed at the next meeting.

63. PLANNING
Planning Applications
3/26/1307/HH - 56 Orchard Road Tewin - Demolition of existing garage, removal of the chimney, construction of two storey side and rear extension with Juliette balcony at the rear, front porch, car port, render finish to existing dwelling and alterations to fenestration – *TPC will support the neighbours comments.*
3/26/1315/NMA - 12 East Riding, Tewin - Non-material amendment to 3/26/0321/HH, removal of roof parapets

Planning Decisions
3/26/1024/CLPO - 23 Bishops Road, Tewin - Certificate of lawfulness for proposed erection of front porch – *EHC Refused*
3/26/1021/NMA 12 Desborough Drive, Tewin - Non-material amendment to 3/25/1431/HH, changes to fenestration – *EHC Granted*
3/26/0956/VAR - 3 Lower Green, Tewin - Variation of Condition 2 (approved plans) pursuant to planning permission (ref: 3/24/0015/HH/Dated18/03/2024) for (Loft conversion with roof light to rear and erection of single storey rear extension). The amendments include the addition of one more rooflight – *EHC Granted*
Enforcements
Nothing to report.
Appeals
Nothing to report.

64. FINANCE
Accounts for Payment
In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council comprised: C McFarlane £991.26, Xero £46.80, NEST £101.52, EON £18.23, Npower £22.64.
Insurance
Information requested by the insurers has been submitted.

65. HIGHWAYS, RIGHTS OF WAY & TRANSPORT MATTERS
20mph Petition
Herts Highways has advised the Parish Council that their approach is to look at the village as whole rather than single roads/short sections of road. It is not deemed to be a blanket approach as Highways consider the appropriateness of all the roads in the area of interest for a 20mph limit with due regard to the nature and function of the roads and current average speeds. The Parish Council has replied to Herts Highways to advise that the best option is to see if they can propose a practical scheme, which the residents can then be consulted on.
Vans on B1000 Lay-by
East Herts Councillor Bob Deering is aware and dealing with the vans parked in the lay-by on the B1000.

Bramfield Road Leaning Tree
This has been reported to Herts Highways and is currently still under review by the engineer.
Sinking Road B1000
The Parish Council agreed to report this again and forward details to Cllr Bob Deering who will write to Welwyn Hatfield Highways about this and the lack of white lining at the Waterside/B1000 junction .

66. PAVILION & UPPER GREEN
Weekly Playground Inspections
Nothing to report.
Scrub Behind the Pavilion
HBN Trees will be clearing the scrub and a fallen tree behind the Pavilion in due course.
Branches Overhanging the Tennis Courts
A quote to remove the overhanging branches has been obtained and forwarded to Sovereign (SNG) as they are the owners of the trees and they have been chased twice.
Fire Extinguishers
The two replacement fire extinguishers are due to be installed on Tuesday 6th October 2026.
Cleaning instructions for Altro Floor
These have been passed onto the Tewin Pavilion CIC.
Flooring
The Parish Council agreed to monitor this over the winter. Caution uneven flooring signs have been put up as a precaution only.
Shower Heads
As the cricket season has finished the shower heads will be removed by Cllr K St Pier.

67. LOWER GREEN
BT Openreach Loss of lines – Chris Hinchliff MP's office are confirming whether compensation is due. It is likely to be discretionary and householders affected should contact their provider.
Litter Bins – These were not emptied on 24.9.2026 and were reported to East Herts Council and have since been emptied.
EON Smart Meter – The smart meter on Lower Green in the cubicle will be replaced on 21st October 2026 between 8am and 12 midday.
Water for the Christmas Tree
The Parish Council agreed not to turn off the water yet as it is still too dry.

68. RISK ASSESSMENT
The list of works has been reviewed.
Lousehole Bottom Ditch Clearance
Cllr J Sheridan and the Clerk will meet Kirkham Contracting on 14th October to confirm the scope of the works required.
Margery Lane Cut ins
Cllr J Sheridan has completed these.
Pavilion
The CIC have been informed about the cleaning instructions for the Altro floor and to remove the cleaning materials from the toilets. The dripping gutter and the dropped soffit have been repaired. A new corridor mat has been installed. The picket fence has been referred to the Cricket Club.

69. NEW COUNCILLOR
The notice of vacancy has been displayed as at 1st October 2026 until 22nd October 2026.

70. CORRESPONDENCE
Waterside/B1000 White Lining
A parishioner has written about the faded white lines and Cllr K St Pier has also written to Herts County Councillor Ken Crofton about the signage and white lining who referred it to the Welwyn Hatfield Highways team. East Herts Councillor Bob Deering also agreed to write.
Parish Council Elections 2027
It is looking probable that the elections will go ahead in May 2027 for a 4 year term.

71. REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Transport

A temporary bus timetable has been put in the Lower Green bus shelter until the next print run when a new one will be put up.

72. DATE OF NEXT MEETING

The next Parish Council meeting will be on Monday 2nd November 2026 at 7.45pm at Tewin Memorial Hall.
The meeting closed at 8.46pm.