

TEWIN PARISH COUNCIL

Minutes of the Extraordinary Parish Council meeting held on Monday 3rd August 2026 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K. St Pier (Chairman), Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D. Lloyd, Cllr S. Newton and Cllr J. Sheridan.

In attendance: C. McFarlane (Clerk)

40. APOLOGIES FOR ABSENCE received from East Herts Cllr B. Deering & Herts County Cllr K. Crofton.

PARISHIONERS COMMENTS

Bruce, Esther and Susannah Underwood attended to discuss their planning application for the Agricultural Barn, Churchfield Road. In particular to answer queries about the safety of the access, ascertain support for the access across Common Land (CL147) and the potential resurfacing of the access to the site. The Parish Council agreed that it would not comment upon the planning application from a safety aspect. It also advised that the access is across Common Land and as such the resurfacing would need consent from the Planning Inspectorate on behalf of the Secretary of State.

41. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 6th July 2026, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

42. DECLARATIONS OF INTEREST

Cllr B Evans declared an interest with Caverswall, Queen Hoo Lane as he is a neighbour.

43. PLANNING

Planning Applications

3/26/0873/FUL – Agricultural Barn, Churchfield Road, Tewin - Change of use of agricultural barn to one bedroom short-term holiday accommodation. Alterations to openings and installation of wood burner and flue – *TPC No Comment.*

3/26/0875/HH - Caverswall Queen Hoo Lane Tewin - Demolition of single storey rear extension with roof terrace, erection of single storey rear extension with roof terrace and glass balustrades, new ground and first floor front windows with glass balustrade added to existing flat roof - *TPC No Comment.*

3/26/0823/FUL - 44 Orchard Road Tewin - Demolition of existing house and erection of detached two-storey dwelling with solar panels, air-source heat pump, new driveway, cycle store and bin store - *TPC No Comment.*

44. FINANCE

Accounts for Payment

In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council comprised: PKF Littlejohn £378, C McFarlane £946.30, Xero £44.40, NEST £101.52, Tewin Memorial Hall £81, EON £17.64.

Lower Green Tree Works

These have been completed by HBN Trees. Works on the two oaks will be completed in the winter.

External Audit

PKF Littlejohn has completed the audit with no qualifications and notices have been put on the website and the notice board.

Website

The website is now connected to the "gov.uk" domain name for the Parish Council and fully functional.

Income & Expenditure versus the Budget

A report was circulated and everything is satisfactory.

45. CONDOLENCES

The Parish Council expressed their condolences at the sudden death of Councillor Adrian Hill, Vice Chairman of the Parish Council. He was highly respected and much appreciated for his contributions to the Council as well as for his valuable contributions to the wider community. Members acknowledged his commitment and the positive impact he has made, and noted that he would be greatly missed.

46. DATE OF NEXT MEETING

The next Parish Council meeting will be on **Monday 7th September 2026 at 7.45pm** at Tewin Memorial Hall. The meeting closed at 8.36pm.