

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 6th July 2026 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K. St Pier (Chairman), Cllr A. Hill, Cllr B. Evans, Cllr D. Howson, Cllr K. Lawson, Cllr D. Lloyd, Cllr S. Newton and Cllr J. Sheridan.

In attendance: C. McFarlane (Clerk)

28. APOLOGIES FOR ABSENCE received from East Herts Councillor B. Deering and Herts County Councillor K. Crofton.

NO PARISHIONERS COMMENTS

29. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 1st June 2026, copies of which have been previously circulated to Councillors were amended and confirmed as a true record and signed by the Chairman.

30. NO DECLARATIONS OF INTEREST

31. PLANNING

Planning Applications

3/26/0647/FUL - Tewin Bury Farm Hotel, Hertford Road, Tewin -Erection of two padel courts with associated low-level floodlights and external works – *TPC No Comment*

3/26/0819/CLPO – Gallaway, Tewin Close, Tewin - Certificate of lawfulness for erection of proposed outbuilding

Planning Decisions

3/26/0456/LBC – 30 Lower Green, Tewin - Replacement roof lantern – *TPC No comment- EHC Granted*

3/26/0323/HH - 21 Firs Walk, Tewin - Retrospective application for the retention of front boundary treatment and proposed installation of sliding gates – *TPC Object- EHC Refused*

3/25/1591/HH – 22 Firs Walk, Tewin – Demolition of garage and raised deck, erection of single storey rear and side extensions with rear canopy, two storey front extension, roof alterations to facilitate loft conversion with two front and one rear dormer windows, rooflight windows and two chimneys, extension of rear patio and alterations to fenestration – *TPC No Comment – EHC Granted*

Town and Parish Forum took place on 11th June 2026 – Cllr K Lawson attended and advised that it detailed the timings of the Emerging Local Plan.

Emerging Local Plan, Scoping consultation, Green Belt assessment briefing and Village Hierarchy Study – Responses to the Scoping Consultation are due in by 10th July 2026.

Grey belt proposals on the village website – The Parish Council agreed that these should be put on the Tewin Village website

32. FINANCE

Accounts for Payment

In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council comprised: Kirkham Contracting £3,060.59, Kirkham Contracting £1,939.87, C McFarlane £955.58, Xero £44.40, NEST £101.52, Cain Markings Ltd £535.19, EON £22.12.

Website and Emails

A "gov.uk" email address for the Clerk is now functional.

The website is now under construction with Voice and will in due course be connected to the "gov.uk" domain name for the Parish Council.

Xero Accounting Software

The cost of Xero will be increasing by £2pm to £39pm from 1st Sept 2026.

Warm Homes Local Grant

The promotional material for this grant has been put on the Tewin Village website.

33. HIGHWAYS, RIGHTS OF WAY & TRANSPORT MATTERS

Margery Lane – The pothole has been repaired.

Queen Hoo Lane – The surface dressing has been completed.

Orchard Road – The potholes have been repaired.

Lower Green Bus Shelter – The missing timetable has been reported.

34. PAVILION & UPPER GREEN

Weekly Playground Inspections

Nothing to report.

Pavilion Lounge Raised Flooring

The raised floor has gone down and is being monitored. Low flow rate cannot be monitored at the water meter, because the flow rotor is obscured by the remote reading mechanism.

Pavilion Shower Dripping

Cllr K St Pier has fixed the dripping shower.

Tewin Pavilion CIC

The Parish Council agreed to send a letter of thanks to the CIC for their donation towards the exterior painting of the Pavilion.

35. LOWER GREEN

Oak Processionary moth has been found on an oak tree on Lower Green. A quote of £1,400 was obtained for removal of the nests and the Parish Council agreed that due to the high cost, the number of oak trees in the parish and that the caterpillars will turn into moths soon to leave them alone. The Clerk will put up “do not touch the caterpillars” warning signs.

36. RISK ASSESSMENT

The list of works has been reviewed. Ivy has been removed from the bus shelter.

Lousehole Bottom Ditch Clearance - Quotes have been requested from Kirkham Contracting

Margery Lane Cut ins - The Parish Council agreed that the Margery Lane cut ins should be done after the harvest season.

Tree Works Quotes

Main tree works: We have received two quotes and the Parish Council agreed to accept the quote from HBN trees.

Minor tree works: We have received a quote from Kirkham Contracting and the Parish Council agreed to accept the quote.

37. CORRESPONDENCE

Councillors Address : The legal requirement to publish a Councillor’s home address has now been removed and Clerk will remove their addresses from the notice boards.

Village Shop Signage – Cllr D Howson advised that the Shop Committee may approach the Parish Council about options to improve the signage to the Village shop to improve footfall. The Parish Council discussed and noted this.

38. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Transport – The Clerk has requested timetables for the Lower Green bus shelter.

Allotments – Two bee hives have arrived and Cllr A Hill thanked for supplying the manure.

Policing – The monthly crime report for all three area of Hertfordshire will be merged into one report.

39. DATE OF NEXT MEETING

The next Parish Council meeting will be on **Monday 7th September 2026 at 7.45pm** at Tewin Memorial Hall.

The meeting closed at 9pm.