

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 11th May 2026 at Tewin Memorial Hall at 7.45pm.

PRESENT: Councillors: K. St Pier (Chairman), A. Hill, B. Evans, D. Howson, K. Lawson, D. Lloyd, S. Newton and J. Sheridan.

In attendance: C. McFarlane (Clerk)

1. ELECTION of CHAIRMAN and VICE CHAIRMAN

Cllr K St Pier was proposed by Cllr J. Sheridan, seconded by Cllr K. Lawson, and unanimously elected as Chairman. Cllr A. Hill was proposed by Cllr B. Evans, seconded by Cllr J. Sheridan, and unanimously elected as Vice Chairman.

2. APOLOGIES FOR ABSENCE received from East Herts Councillor Bob Deering and Herts County Councillor Ken Crofton.

NO PARISHIONERS COMMENTS

3. CONFIRMATION OF REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Tewin Charities Trustees: Cllr D. Howson and Cllr J. Sheridan trustees until 13.5.2028.

Tewin Memorial Hall: Cllr K St Pier

Transport: Cllr K. Lawson

Tewin Website: Cllr D. Lloyd

Locality Policing: Cllr A. Hill

Tewin Pavilion CIC: Cllr B. Evans and Cllr D. Lloyd

Tewin Allotment Association: Cllr J. Sheridan

4. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 13th April 2026, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman. The minutes of the Annual Parish Meeting held on 13th April 2026, copies of which have been previously circulated to Councillors were amended and confirmed as a true record and signed by the Chairman.

5. NO DECLARATIONS OF INTEREST

6. PLANNING

Planning Applications

3/26/0456/LBC – 30 Lower Green, Tewin - Replacement roof lantern – *TPC No comment*

3/26/0323/HH - 21 Firs Walk, Tewin - Retrospective application for the retention of front boundary treatment and proposed installation of sliding gates – *TPC Object*

3/26/0589/HH - 45 Orchard Road Tewin - Construction of a single storey detached garage – *TPC No Comment*

Planning Decisions

3/26/0209/HH – Caverswall, Queen Hoo Lane, Tewin - Erection of detached double garage with first floor home office/hobbies room - *TPC No Comment- EHC Refused*

3/26/0159/HH – Hideaway, Margery Lane, Tewin - Insertion of 3 x dormer windows, 2 x rooflights to front and 1 x rooflight over flat roof in connection with creation of additional habitable accommodation to existing first floor. Conversion of and infill extension to existing attached garage to create habitable accommodation. Construction of single storey rear extension following demolition of existing pergola. Fenestration and external - *TPC No Comment – EHC Granted*

3/26/0160/CLPO – Hideaway, Margery Lane, Tewin - First floor rear dormer extension – *EHC Granted.*

3/26/0289/HH - 51 Bishops Road Tewin - Proposed first floor side extension, two storey rear extension, insertion of rooflight, alterations to fenestration, bay window alteration – *TPC No Comment – EHC Granted*

7. FINANCE

Accounts for Payment

In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council comprised: EON £18.23, C McFarlane £991.99, Xero £44.40, NEST £101.52, Zurich Municipal £1,465.41, Triographics £26, Over 50's Club £50, McCash & Hay £192.00 and Affinity Water £55.38.

Internal Audit

The accounts have been audited by McCash & Hay and they found the records to be in good order and have not had to qualify the report in any way.

Website and Emails

The Parish Council agreed to purchase a "gov.uk" domain name for the Parish Council and a "gov.uk" email address for the Clerk and set up a website with Voice.

8. HIGHWAYS, RIGHTS OF WAY & TRANSPORT MATTERS

Churchfield Road Potholes

The Parish Council agreed to report the Churchfield Road passing places to the fault line in order to get a permanent remedy.

9. PAVILION & UPPER GREEN

Weekly Playground Inspections

Nothing to report.

Pavilion Exterior Painting

The works should be starting in the next week or two. A request for 30% payment in advance was agreed and an invoice requested.

Weed Spraying

Kirkham Contracting has advised that he has the relevant Pesticide Certificate PA1 and PA2 A for weed spraying.

Pavilion Lounge Raised Flooring

The Parish Council agreed to check the floor with a moisture meter. The Clerk will order a heavy-duty mat to cover any works involving removal of the flooring.

10. LOWER GREEN

Christmas Tree – Cllr A Hill kindly agreed to turn the water back on and remove the lights from the tree.

Cllr K St Pier agreed to wash the sooty mould off the tree.

11. RISK ASSESSMENT

The risk assessment took place on Wednesday 22nd and Thursday 23rd of April at 9.30am. A "to do" list has been compiled and will be reported on at the next meeting.

12. CORRESPONDENCE

East Herts Rural Priority - The meeting will be held virtually on 15th May 2026 at 6.30pm.

East Herts Local Plan – Subject to Full Council approval, the Scoping Consultation will launch on Thursday, 11 June 2026 and will run until Friday, 10 July 2026. The consultation will help inform the next stages of Local Plan preparation. Further information on how to take part will be available closer to the launch date.

CPRE On the Edge – Details of the campaign was sent to David Rixson.

Welwyn Neighbourhood Plan Referendum - An 88% "Yes" vote for the Welwyn Neighbourhood Plan.

Pavilion CIC Defibrillator – The Parish Councillors agreed that the Clerk could help the Pavilion CIC replace the Defibrillator batteries.

13. NO REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

14. DATE OF NEXT MEETING

The next Parish Council meeting will be on **Monday 1st June 2026 at 7.45pm** at Tewin Memorial Hall.

The meeting closed at 9.07pm.