

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 2nd February 2026 at Tewin Memorial Hall at 7.45pm.

PRESENT: Cllr K. St Pier (Chairman), Cllr D. Howson, Cllr K. Lawson, Cllr D. Lloyd and Cllr J Sheridan.

In attendance: C. McFarlane (Clerk) and East Herts Councillor B. Deering

87. APOLOGIES FOR ABSENCE received from Cllr B. Evans, Cllr A. Hill and Herts County Councillor K. Crofton.

88. RESIGNATION OF COUNCILLOR - On the 28th January 2026 Cllr Nick Moore resigned as a Parish Councillor. East Herts Council will be advised and adverts for a new Councillor will be put up.

89. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 1st December 2025, copies of which have been previously circulated to Councillors were confirmed as a true record and signed by the Chairman.

NO PARISHIONERS COMMENTS

90. NO DECLARATIONS OF INTEREST

91. PLANNING

Planning Applications

3/25/1868/HH - 11 Upper Green Road, Tewin- Proposed single storey rear extension following demolition of rear conservatory, alterations to fenestration – *TPC No Comment*

3/25/1999/PIP - Land To The North Of 3 Fairholme Stables, Archers Green Lane, Tewin - Permission in principle for erection of three detached dwellings – *TPC Object*

3/25/1905/CLPO - 1A Desborough Drive, Tewin - Part double storey, part single storey rear extension, loft conversion with rear dormer, erection of outbuilding and A permitted development application - *TPC No Comment*

3/25/1889/FUL - Seven Pines, Margery Lane, Tewin - Demolition of bungalow and construction of two dwellings – *TPC Object*

3/25/2032/OUT – Development Site at Upper Green Road Tewin - Outline application with all matters reserved except for access for 4No. Self-Build dwellings with creation of two new vehicular access points. The Parish council agreed to agree a response by email – *TPC Object*

3/25/1982/HH - Gallaway Tewin Close Tewin - Construction of a glazed link between the main dwelling and the adjacent outbuilding – *TPC No Comment*

Planning Decisions

3/25/1999/PIP - Land To The North Of 3 Fairholme Stables, Archers Green Lane, Tewin - Permission in principle for erection of three detached dwellings- *TPC Objected - EHC Granted*

3/25/1843/CUAPN - Muspatts Farm, Churchfield Road, Tewin - Change of use from agricultural to flexible commercial use Class E(g)(iii) under Part 3 Class R of the GPD – *EHC Prior Approval is Required and granted.*

3/25/1840/PNHH – 23 Bishops Road, Tewin - Demolition of conservatory and single storey rear extension. Erection of two single storey rear extensions: Depth 8.00 metres, maximum height 4 metres, maximum eaves height 3 metres with rooflights and bi-folding doors – *EHC Prior Approval not required*

3/25/1711/CLPO - 12 Firs Walk, Tewin - Erection of an outbuilding and construction of a driveway – *EHC Granted*

3/25/1431/HH - 12 Desborough Drive, Tewin Wood - Demolition of rear porch. Erection of single storey extension. Erection of porch. Alterations to fenestration and landscaping - *TPC No Comment – EHC Granted*

3/25/1657/HH – 15 Sevenacres, Tewin - Conversion of garage to habitable room, installation of one rooflight. Alterations to fenestration – *TPC No Comment – EHC Granted*

3/25/1362/HH – 51 Bishops Road, Tewin - Erection of first floor front extension, two-storey rear extension, alterations to front entrance and dormer, and garage – *TPC No Comment - EHC Granted*

3/25/1704/LBC – The Rose & Crown, Upper Green. Tewin - Listed building consent for dismantling and repairing of single storey outbuilding to support its use as covered external space within pub – *TPC No Comment- EHC Granted*

3/25/1698/CLPO - 44 Orchard Road, Tewin - Demolish existing extension, erection of single storey side and rear extensions and detached outbuilding, alteration to fenestration - *EHC Granted*

3/25/1699/ASDPN – 44 Orchard Road, Tewin – Construction of an additional storey to increase the height of the dwelling from 6.6m to 8.4m. – *EHC Prior Approval is required and refused*

3/25/1492/HH - 23 Firs Walk Tewin - Demolish existing rear garage extension. Convert garage into habitable space. Construct single-storey side extension, two-storey front extension, and two storey rear extension with balcony. Raise existing roof, install solar panels and skylights. Alterations to external materials and landscaping – *EHC Granted*

Appeals

3/24/1130/CLPO - 2 Churchfield Road, Tewin – Appeal Ref 3351343 - Appeal Allowed

Single storey outbuilding to form ancillary gym to the host dwelling – *TPC No comment – EHC Refused*

Premises Licence

Tewinbury Licensing – 25/1695/PL – Following the hearing held at East Herts Council on 19th December 2025 the application was refused. The applicant has 21 days to submit an appeal. The Clerk to ascertain whether an appeal has been submitted.

92. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council comprised: C McFarlane £959.30, Kirkham Contracting Hedge cutting £255, Kirkham Contracting Footpath grass cutting £2,347.30, NEST £101.52, Xero £44.40,

Internal Audit Date – This was completed on 3rd December 2025 and everything was found to be satisfactory.

Grass Cutting reimbursements – All grass cutting reimbursements have been received.

93. HIGHWAYS

Potholes – The Council agreed to ask Cllr Ken Crofton if he could assist in getting the potholes in Churchfield road repaired.

Community Bus – The funding for the bus can currently only pay for two trips per month. Other funding sources are being sought and alternatives are being investigated.

Replacement Bollard on FP18 Archers Green Rd – Kirkham Contracting has replaced this.

94. PAVILION & UPPER GREEN

Weekly Playground Inspections - Nothing to report.

Fire Alarm Service – This has been completed and two replacement call point covers have been supplied and fitted.

The sensor in the kitchen beeps after cold nights so the window to the main hall will be left open to see if the heat helps.

Meet & Greet – The Pavilion CIC have requested that the Parish Council take on 3 meet & greet sessions for the hirers of the Pavilion per year. The Parish Council agreed to wait for the Pavilion CIC to discuss and revisit the subject at the next meeting.

Pavilion Bookings – A query was raised about how booked up the Pavilion is. The Parish Council suggested the Pavilion CIC should be approached about this.

95. LOWER GREEN

Allotments Tenancy – The Clerk is waiting to receive the new agreement and an invoice has been received. The Parish Council agreed to query the solicitor's invoice as it seems to be higher than quoted.

Allotment Fencing Works – The School has started the fencing works and Kirkham Contracting will not need to do the hedge cutting as the School will be doing it this time.

Tewin Cowper Swimming Pool – Cllrs K St Pier and J Sheridan attended a meeting with Tewin Cowper School about possible future options for running the pool.

96. RISK ASSESSMENT

Risk Assessment: The risk assessment will be printed ready for signature at the next meeting.

Tree Risk Assessment – Area 3 Bramfield Road and Queen Hoo Lane – These works have been completed.

97. CORRESPONDENCE

Chris Hinchcliffe MP Letter – A letter was received about road safety

Call for Sites – In response to various queries about Call for Sites the Parish Council replied that the East Herts Call for Sites ran from July 2024 to September 2024, and that the resulting list of sites and map of sites was presented to a

meeting of the East Herts Executive Committee on the 11th February 2025. The 11th February was mentioned on Tewin Chat mistakenly interpreted as this year 2026.

98. NO REPORTS FROM REPRESENTIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

99. DATE OF NEXT MEETING

The next Parish Council meeting will be on **Monday 2nd March 2026 at 7.45pm** at Tewin Memorial Hall.
The meeting closed at 9.10 pm.